

OPERATIONS COMMITTEE MINUTES

May 12, 2004
11:30 A.M.
CITY COUNCIL CHAMBERS

Meeting called by:
COMMITTEE
Facilitator: RICHARD
PERCHUK
Timekeeper:
MEETING
COMMENCED:
11:35 am

Type of meeting:
REGULAR
Note taker:
P. MCLAUGHLIN

Attendees:
ANDREW POIRIER
TED SZAJEWSKI,
RORY MCMILLAN
COLIN WASACASE
DAVE CANFIELD
BILL PREISANTANZ
RICHARD
PERCHUK

Members of Public: Don Kinger (left at 12:04)
Members of Media: Janet Gibson (left at 1:34)

Please read:
OPERATION
REPORTS – (email)

- Solid Waste Activity Report - April
- Building Permit Activity Report – April
- Water & Sewer Activity Report - April

OPERATION REPORTS

Key: Emailed reports
 Hard copy reports
circulated prior to
meeting or at meeting.

- Amendment to Traffic Regulation Bylaw – No Parking-
Tow Away Zone – 6th Ave. S. at Park St.
- Meter Installation – 3rd St. S. (Canadian Tire) and 1st Ave. S.
(Lakeside Inn)
- DST's Report 2004 – Kenora Area Landfill Site
- Old Colonization Road – Request for Road Material – Allan McDonald
- Lake of the Woods Aeromodelers – Request to Store Container at Tri-
Municipal Landfill Site
- Amendment to Traffic Regulation Bylaw – Yield Intersections – First
West Bay and Second West Bay

Agenda Item:**Action:**

DISCLOSURE OF PECUNIARY INTERESTNONE
DECLARED**ADOPTION OF MINUTES OF APRIL 28/04**

Moved by R. McMillan , Seconded by T. Szajewski & Carried;

ADOPTED AS
SUBMITTED**TOPICS****ROADS****MAIN STREET TRAFFIC PLAN – LINE PAINTING****(COUNCILLOR MCMILLAN)**

- The 2004 Line Painting Contract includes the repainting of lines on Main Street.
- Councillor McMillan brought item forward to discuss the future direction of the City with regards to the current traffic plan and the implementation of a communication plan.
- Discussion ensued with Committee agreeing on 3 available Options: stick with current plan, go back to the way it was, wait for Traffic Study and adjust accordingly.
- Rick recommends sticking with the current plan for the following reasons: maintain benefits gained by new plan, avoid subjecting the public to more change prior to outcome of Study.
- Other topics discussed, included the following: removal of meters, signage and signalization. Councillor Poirier would like to see the meters removed that border the formal ESSO property, along McClellan Ave., and Main St.S.
- Directional signage to be installed at the 2nd St. S. and Matheson St. S. intersection.
- Traffic Controllers are to be replaced as part of the Capital 2004 plan.
- Synchronization of traffic lights will be reviewed and adjusted if warranted.
- Rick to prepare report for COW.
- Committee in agreement to leave the current plan in place until Study is complete.

RICK
OFF**AMENDMENT TO TRAFFIC REGULATION BYLAW – “NO PARKING”– TOW AWAY ZONE” – 6TH AVENUE SOUTH AT PARK STREET – REQUEST SUBMITTED BY MICHAEL & LISA LYLE – CONSENSUS REACHED AMONG PARTIES.**

- Recommendation is for 30 meter “Limited / Restricted Parking”, anytime, along the west side of 6th Ave. S. and 30 meter “No Parking- Tow Away Zone”, anytime, along the east side of 6th Ave S.
- Recommendation revised to reflect “Limited / Restricted Parking” between the hours of 8:00 am to 5:00 pm, Monday to Friday.
- Notification of change to surrounding homeowners.
- Committee agrees to move forward for approval.

RICK
APPROVED

AMENDMENT TO TRAFFIC REGULATION BYLAW – “YIELD SIGN” – INTERSECTION OF FIRST WEST BAY / SECOND WEST BAY ROADS – HOLD PENDING RICK’S REPORT BASED ON MEETING WITH O.P.P.

- OPP report recommends 1st West Bay be designated as the thru roadway and 2nd West Bay as a hidden intersection.
- Remove Yield sign located on south side of 1st West Bay and relocate to the south side of 2nd West Bay.
- Committee agrees to move forward for approval.

APPROVED

EVERGREEN SCHOOL – REQUEST FOR CROSSING GUARD – HOLD PENDING MEETING WITH RESPECTIVE PARTIES. (COUNCILLOR POIRIER)

- Onsite visits by various members of Committee and Rick confirm a problem exists at the time students are picked up, but not when dropped off.
- Committee recommended scheduling a meeting with KPDSB, Principal Evergreen School and the Parent Council.
- Rick to arrange meeting.
- Committee in agreement with the implementation of a crossing guard if Board meets conditions: installation of fence and the development of a long term plan.
- To be forwarded to COW for approval, pending confirmation that KPDSB agrees to conditions.

RICK

HOLD

INSTALLATION OF METERS - FRONTING CANADIAN TIRE SPORT STORE – APPROVED UNDER RESOLUTION NO. 8, JUNE 30, 2003 - PROCEED WITH BYLAW? INSTALLATION?

- The Resolution is in place, but the Traffic Regulation Bylaw 127-2001 requires amending.
- Meter installation and signage pertaining to Fifth St. S. will be on hold until Rec Centre construction is complete.
- Committee agrees to amend the Bylaw.

APPROVED

OLD COLONIZATION ROAD – ALLAN MCDONALD - REQUEST FOR ROAD MATERIAL.

- The road is completely on private property.
- An Agreement set in place in 1989 with the Township of Kenora clearly identifies areas of responsibility ie. maintenance rights.
- In 2001, a load of gravel material was provided by the City, with the understanding that it would be a one time courtesy measure.
- Rick recommends no further material be provided by the City.
- Committee agrees to deny request.

OFF

WATER & SEWER

CITY OF KENORA WATER DEPARTMENT ADJUSTMENT
POLICY- CUSTOMER SERVICE'S DRAFT POLICY IS COMPLETE

- HOLD PENDING COMPLETION OF 2" METER REPORT.

- Item to be transferred to Finance & Administration Meeting.
- 2" Meter Report is an in-camera Agenda item. OFF

CITY OF KENORA SEASONAL WATER & SEWER
SYSTEM POLICY – CUSTOMER SERVICE'S DRAFT POLICY
IS COMPLETE – HOLD PENDING COMPLETION OF 2" METER REPORT.

- Item to be transferred to Finance & Administration Meeting.
- 2" Meter Report is an in-camera Agenda item. OFF

SOLID WASTE

DST REPORT 2004 – KENORA AREA LANDFILL SITE

- There is an operational issue with DST's Report: ie. readings
- On hold pending meeting with Rick, Dan and DST. HOLD
- A report will be forthcoming. RICK

LAKE OF THE WOODS AEROMODELERS – REQUEST TO STORE
CONTAINER AT OLD TRI- MUNICIPAL LANDFILL SITE

- The Aeromodeler Club continues to request use of the site for flying model airplanes. 3 other groups have also come forward with requests. No agreements are in place. Usage is controlled by MOE regulation, requiring an amendment to the C of A.
- The current request is for the City to allow use of the footings that remain on the site to support a storage container required by the Club.
- Under advisement from the local MOE a letter has been forwarded to the provincial MOE Approvals Branch as to the procedure for 3rd Party usage.
- Rick recommends allowing the Club to use the footings, conditional on further direction from MOE.
- Committee in agreement . APPROVED
- Rick to provide written correspondence to the Aeromodeler's Club. RICK

SOLID WASTE TIPPING FEES

- Rick has not completed the report. HOLD
- The report to be ready for the next meeting. RICK

OTHER BUSINESS

STP Capital 2004 Expenditure – Swingfuser Aerators -
Materials & Supplies Tender

- \$520,000.00 has been approved under the 2004 Capital Budget.
 - Project to consist of 2 separate tenders: (1) materials & supplies (2) installation
 - This tender is for materials & supplies and was by invitation.
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- Mequipco was the only supplier of parts to replace existing parts, which are manufactured in the US.
 - Committee agrees to award contract to Mequipco.

APPROVED

Brush Chipping Form – Clarification on Indemnification Clause

- Wording on form is correct and was composed by a solicitor.

INFORMATION
ONLY

Removal of Glass Depot from Keewatin

- Clarification required: ie. public needs to know that glass is no longer recyclable.
- Rick to arrange communication plan.

OFF
RICK

Spring Snow Storm Cleanup – Public Works Department

- Public Work crews were commended for their efforts in road clearing operations.

INFORMATION
ONLY

NEXT MEETING DATE & TIME

- May 26th, 2004 @ 11:30 am

IN CAMERA - No in camera session

ADJOURN

Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-
Meeting was officially brought to a close at 1:34 pm

